

Metcalfe Public School Parent Council Monthly Meeting Minutes – 17 September 2019

The Metcalfe Public School Parent Council (MPSPC) met in regular session on 17 September 2019, in the school's library.

School Council Members Present

Christine Lee (Chair)	Erin Jones-Farmer
Norbert Duckworth (Secretary)	Tatjana Letunica
Joanna Larmour	Jen Therrien
Katie McCarlie	Ashley Leduc
Amanda Wyman	Marcy Clarke

Staff Members Present

Rick Haggart (Principal)

Guests Present

None

Summary of Discussion

1. The meeting was called to order by the Chair at 6:33 pm. Everyone introduced themselves for the benefit of the new members.
2. The Principal dissolved the old council and thanked them for their service.
3. The Principal called for new nominations:

Chair	Christine Lee	Approved by acclamation
Co-Chair	Erin Jones-Farmer	Approved by acclamation
Treasurer	Paula Paquette	Approved by acclamation
Secretary	Norbert Duckworth	Approved by acclamation
4. The agenda was reviewed and approved.
5. The minutes of the June 2019 meeting were reviewed and approved.
6. Principal's Report:
 - A number of teachers have been reassigned to new grades. Most seem pleased with the change in environment.
 - November 21 has been booked as a school outing to an Ottawa 67s hockey game at TD place. More information will be forwarded to parents in the near future.
 - The Meet the Teacher Night and School BBQ will be tomorrow starting at 5:30 pm.
 - The front lane and walkway were replaced over the summer break. All the remaining old windows in the school were also replaced. Installation of new LED lighting in the hallways is ongoing and is expected to be completed over the next month.

- \$40k in funding has been secured from the board for the purchase of musical instruments. Due to this new funding, staff are in the process of reprioritizing funding requests to the parent council.

7. Teacher/Staff Report:

- The Staff representative was unable to attend.

8. Treasurer's Report / Financial Requests: (Presented by the Chair in the absence of the Treasurer)

- Two financial reports were tabled indicating that the MPSPC closed out the last school year with \$9375.78 on hand. With commitments previously approved for this school year \$5402.63 remains available for projects and requests.
- The Principal reiterated that the \$3000 previously approved for musical instruments is no longer required due to funding secured from the board.
- The Chair reminded everyone that new funding foci have to be approved for this school year. A formal vote on the foci will be held at the next general meeting.
- The Chair also noted that with the departure of Lisa Bolton, the financial signing authorities will have to be amended. Two signing authorities still remain on council, so there is no immediate effect on current business. The signing authorities will be amended to Christine Lee, Erin Jones-Farmer and Paula Paquette.
- Funding Requests:

Mme Toohey	\$200 for her Grade 7/8 class to participate in the CEMC Computing Challenge	Approved
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9. Committees:

- The following members were appointed as committee leaders for this year:

Hot Lunches	Paula Paquette
Website	Pat Paquette
Communications	Jen Therrien
Clothing Drive	Erin Farmer-Jones
Jingle Bell Bazaar	Erin Farmer-Jones
Popcorn / Movies	Jen Therrien
OCASC	Norbert Duckworth
Cake Walk	Vickie Taylor
Little Caesars	Tatjana Letunica
Funscript	TBD

10. Mail / Correspondence:

- A fundraising proposal was received from Purdy's Chocolates. The Co-chair will investigate it further and report back at the next meeting with respect to its potential.
- Another proposal has been received from the Lunch Lady. The proposal was rejected as too expensive for families and unlikely to produce more revenue than the school's current hot lunch program.

11. New Business

- A proposal was put forward for a rock painting fundraiser. It was put over to the following meeting for further consideration.

12. The meeting was adjourned at 8:23 pm.

Appendices

- MPSPC Financial Statement: School Year 2018-2019 (Final)
- MPSPC Financial Statement: September 2019 Projection