

Metcalfe Public School Parent Council Monthly Meeting Minutes – 11 February 2020

The Metcalfe Public School Parent Council (MPSPC) met in regular session on 11 February 2020, in the school library.

School Council Members Present

Christine Lee (Chair)	Erin Jones-Farmer (Vice-Chair)
Norbert Duckworth (Secretary)	Paula Paquette (Treasurer)
Vicki Taylor	Tatjana Letunica
Sylvia Chapman	Jen Therrien

Staff Members Present

Todd Thompson (Principal)

Guests Present

Nil

Summary of Discussion

1. The meeting was called to order by the Chair at 6:38 pm.
2. The agenda was reviewed and approved.
3. The minutes of the January 2020 meeting were reviewed and approved with two amendments:
 - Item 3 should state «December» vice «November».
 - Item 5 Movie Committee should not state «Licensing» as a funding requirement since OCDSB holds a licence covering all schools under its control.
4. Principal's Report:
 - A video presentation was given on the problems with standardized learning.
 - A video presentation was given on the «Third Path» style of teaching.
 - The principal has been reviewing the physical environment of the school looking for items that give the impression that the school is not as good as other schools in our district.
 - The principal is also looking at how the school's outdoor areas can be better utilised for learning activities.
 - There was a discussion on working relationships between the Parent Council and the school administration.
 - It was noted that the current labour action is affecting the normal routine for the issuing report cards. The board is currently working on a strategy to ensure that student progress reports are disseminated uniformly from all schools.
5. Treasurer's Report / Financial Requests:
 - The monthly expenses, income and payments were reviewed.
 - Funding Requests:

Movie Committee	\$20.17 overage for canteen supplies	Approved
Jen Therrien	\$30.00 / homeroom Accomplishment Grant	Approved

6. Committees:

Little Caesar (Tatjana Letunica)	<ul style="list-style-type: none"> - Sales will close tomorrow. - We are still approximately 30 items short of the free shipping limit, but it is expected that the final orders will make that up.
Movie Night (Sylvia Chapman)	<ul style="list-style-type: none"> - The event is still on for this Thursday. - Volunteers are still required for the concessions.
Hot Lunches (Paula Paquette)	<ul style="list-style-type: none"> - The new order forms were distributed yesterday. - So far, we have been able to work around the strike days. If the strike days become more regular, we will have to look at revising the schedule. - We are still getting good volunteer support.
Communications (Jen Therrien)	<ul style="list-style-type: none"> - Looking for feedback on the quality and effectiveness of the current channels.
Cake Walk	<ul style="list-style-type: none"> - Event planned for 7 May with setup the evening of 6 May.

7. Mail / Correspondence:

- Nil

8. New Business

- The principal was queried on his fund-raising experience and insights.

9. The meeting was adjourned at 8:51 pm.

Appendices

- MPSPC Financial Statement: School Year 2019-2020 (February Update)



MPS Council Financials (2019/2020)

Bank Account

September 1, 2019 – August 31, 2020

Statement ending	Aug 31	Sep 17	Oct 17	Nov 16	Dec 17	Jan 17	Feb 16	Mar 15	Apr 17	May 17	Jun 17	Jul 17	Aug 17	TOTAL
Opening Balance	\$9,375.78	\$9,375.78	\$9,371.78	\$9,367.78	\$16,840.31	\$14,556.89								\$9,375.78
Revenue														
Hot Lunches				\$8,454.00	\$309.00	\$1,025.00	\$343.50							\$10,131.50
Jingle Bells Bazaar						\$1,700.25	\$7.00							\$1,707.25
Little Caesars														\$-
OCDSB					\$500.00									\$500.00
Bag2School							\$310.50							\$310.50
Cake Walk														\$-
Movie Night/Popcorn sales							\$386.00							\$386.00
Miscellaneous							\$12.00							\$12.00
Transferred from MPS Account														\$-
NSF Cheque & Fee repayment														\$-
Sub-Total (Revenue)	\$-	\$-	\$-	\$8,454.00	\$809.00	\$2,725.25	\$1,059.00	\$-	\$-	\$-	\$-	\$-	\$-	\$13,047.25
Expenses														
Hot Lunches				\$898.67	\$1,840.85	\$1,042.04	\$3,519.85							\$7,301.41
Jingle Bells Bazaar				\$78.80			\$146.21	\$153.79						\$378.80
Dance-a-Thon														\$-
Movie Night/Popcorn days					\$366.17		\$5.98	\$300.00						\$672.15
MPSC Website														\$-
OCASC														\$-
Advertising & Promotions														\$-
Administration														\$-
Gifts & Honouraria							\$63.48	\$425.15						\$488.63
MPS – Student Council														\$-
MPS – Books														\$-
MPS – Library							\$1,000.00							\$1,000.00
MPS – Kindergarteners														\$-
MPS – Activities														\$-
MPS – Music						\$3,000.00								\$3,000.00
MPS – STEM							\$300.00							\$300.00
MPS – Gardening														\$-
MPS – Grad														\$-
MPS – Little Caesars														\$-
MPS – Sports							\$200.00							\$200.00
MPS – Teaching aids							\$270.85							\$270.85
MPS – Technology														\$-
MPS – Guest Lecturer														\$-
MPS – Miscellaneous					\$881.40	\$1,365.85	\$858.23							\$3,105.48
MPS - End of year bbq														\$-
Interest & Bank Charges		\$4.00	\$4.00	\$4.00	\$4.00	\$4.00	\$4.00	\$4.00	\$4.00	\$4.00	\$4.00	\$4.00	\$4.00	\$48.00
NSF Cheques														\$-
NSF Fees														\$-
Sub-Total (Operating Expenses)	\$-	\$4.00	\$4.00	\$981.47	\$3,092.42	\$5,411.89	\$6,368.60	\$882.94	\$4.00	\$4.00	\$4.00	\$4.00	\$4.00	\$16,765.32
TOTAL (Revenue - Expenses)	\$-	\$(4.00)	\$(4.00)	\$7,472.53	\$(2,283.42)	\$(2,686.64)	\$(5,309.60)	\$(882.94)	\$(4.00)	\$(4.00)	\$(4.00)	\$(4.00)	\$(4.00)	\$(3,718.07)
Bank statement	\$9,375.78	\$9,371.78	\$9,367.78	\$16,840.31	\$14,556.89	\$11,870.25	\$(5,309.60)	\$(882.94)	\$(4.00)	\$(4.00)	\$(4.00)	\$(4.00)	\$(4.00)	\$5,657.71