

**Metcalfe Public School Council Minutes - DRAFT**  
**Tuesday, September 20, 2022**

In attendance: Amanda Campbell, Cherie Stanley, Paula Paquette, Erin Jones Farmer, Jen Therrien, Katie McCarlie, Tracey Heppell, Victoria Taylor, Amanda Bradford-Janke, Arezou Bell, Lee-ann Bogart, Gillian Metcalfe and Christine Levicki

Regrets: Sylvia Chapman, Chandra Copeland

**1) Introductions**

- Everyone present introduced themselves.

**2) Dissolution of 2020-2021 Executive Members**

- Mrs. Campbell dissolved the 2021-2022 Executive.

**3) Election of 2022-2023 Executive Members**

- Chair: Jen Therrien
- Vice Chair: Sylvia Chapman
- Treasurer: Katie McCarlie
- Secretary: Christine Levicki
- Voting members: Erin Jones Farmer, Paula Paquette, Amanda Bradford-Janke, Arezou Bell, Tracey Heppell, Lee-ann Bogart, Victoria Taylor, Gillian Metcalfe.

**4) Approval of agenda**

- Approved.

**5) Principals' report presented by Amanda Campbell**

- OUR VIBRANT SCHOOL COMMUNITY  
It has been a great transition back for students and staff. Students are settling into their new routines and developing positive relationships with their teachers, friends, and classmates. We hosted our Welcome Assembly last Thursday to celebrate our school and review expectations. It was a great opportunity for students to experience our MPS SPIRIT and learn more about the exciting clubs and activities coming up!
- FUNDRAISING PLAN - CLICK LINK  
Thank you for all the wonderful work of last year's council members. A fundraising plan will be shared that aligns the council fundraising with staff fundraising. This will allow us to keep track of when we are asking for money from families.
- MEDIA PERMISSION & ACCEPTABLE USE OF TECHNOLOGY  
We share many of our exciting and positive school, classroom, and extracurricular experiences and events with our parents and school community through pictures and videos. We frequently post images and videos on our school website, our school Twitter accounts, and our "Message From The Mustangs" communication to parents. Students

love to see themselves and their friends on the big screen during assemblies, in the lobby and online. **In order for your child's image to be included in these formats we will require your consent.**

At MPS, we believe in digital citizenship and the use of technology to enhance learning and to support the work environment. Please take a moment to complete the media permission and use of technology consent forms for your child(ren) as soon as possible. All students must have both forms completed so that we are aware of your wishes with respect to photographing your child and their use of technology.

<https://forms.ocdsb.ca/Forms/Media-School-Website-Consent-Form>

<https://forms.ocdsb.ca/Forms/Use-of-Technology>

### FORMS

A reminder to please return all Verification forms and order milk ASAP.

Walking Field Trip Form will be sent home this Friday.

### TRANSPORTATION

Subscribe to the @OttSchoolBus OSTA School Bus Delays and Cancellations on Twitter. You can also check out the OSTA website <https://ostabusplanner.ottawaschoolbus.ca> for any delays or cancellations. Inquiries about late buses and items left on the bus should be directed to the bus company.

A reminder that parents/guardians of kindergarten students MUST meet their child at the bus stop in the afternoon. If they are not met, students may be returned to the school or dropped off at the nearest police station.

### MEET THE STAFF

Our Meet the Staff virtual event is this Thursday. This is a great opportunity for families to see where their child learns during the day, and connect with educators. We look forward to seeing you.

\*School Council display to recruit more members?

### NATIONAL DAY OF TRUTH AND RECONCILIATION - SEPTEMBER 30

The OCDSB is preparing for the National Day for Truth and Reconciliation on September 30th. This meaningful day signals a year-long, ongoing commitment to learning that centers the truth of the harmful effects of colonialism, including the residential schools program that caused the loss of Indigenous lives, languages and traditions for generations. Confronting painful truths is the first step towards reconciliation.

- At MPS, our staff are having conversations with students about the importance of truth and reconciliation. Staff are actively using curriculum resources that reflect Indigenous culture. Central resources have been shared with staff from our

Ingigenous Team which will support our learning and moving forward from empathy to action.

- Our staff have been sharing truth and reconciliation resources in child friendly language so students understand.

### MURAL UPDATE

The artist has just shared some options based on student input last year. We should be up and running within the next month.

Library update.

Picture Day - October 3

### **6) Teacher's report presented by Cherie Stanley**

- Staff are excited about opportunities to renew and start new clubs and activities
- OTHS students are coming to MPS this week to demo music instruments with intermediate students to help MPS students prepare and select instruments when instrumental music returns at MPS.
- Cross-country is starting now led by Mr. K
- Student council is starting now with support from 3 teachers: Ms. Bailey, Ms. Stanley and Ms. Pavalounis. There is a lot of student interest and elections will be required. Council will go back to the 3 committee format: Booster Club (spirit activities); Bellow Club (promote school and themes) and Brain Club (tying in academic elements to activities).
- Board literacy program introducing new resources to support a systematic process.

### **7) Treasurer's report/financial requests**

- Treasurer's report was presented. We are in good standing.
- Contribution towards library renovations made with year 2021/22 funds
- Noted that Julie in the office is the liaison between parent council and school fund management
- School cash is the preferred means for paying for anything at school.

### **8) Overview of Committees**

- Hot lunches.
  - Ministry guidelines to be reviewed to find suitable vendors to meet nutritional requirements while remaining affordable. To be discussed further at the next meeting.
  - Subway can begin as soon as possible.
  - Lee-ann to help supported by Katie, Tracey and Jen + others as available (call to go out to all parents via Metcalfe Mustangs and social media)
- Communication
  - Jen will continue to look after the three social media handles (to shared to Amanda to include in her weekly correspondence from the school to ensure new parents aware of these sources of information)

- Jingle Bell Bazaar
  - Scheduled December 15, 2022
  - Erin to lead with support from council
  - Smaller sorting space, will work out
  - Mrs. Stanley to connect with Student Council to incorporate more eco-club items to sell or use as wrapping.
  
- Cake Walk
  - Scheduled May 11, 2023
  
- Mabels Labels
  - Ongoing means to fundraise.
  - Latest payout pending.
  
- FlipGive
  - Ongoing but Katie looking into reactivating account with new code due to access issues.
  - Latest payout pending
  
- Movie Nights
  - Sylvia Chapman to lead
  - Tentatively scheduled Oct. 28, Nov 18, Feb. 10 and April 14.

**9) Mail/correspondence**

- none
- 

**10) Other/new business**

- Cereal box dominos - a potential means to gather food for food bank/breakfast club. To be looked into further.
- Important when planning activities to ensure they are kept affordable and inclusive. Please raise concerns at anytime.
- Teacher Appreciation Day Oct. 5/22 - Vickie suggested we repeat positive messages on the sidewalk in chalk and she is looking at other options to show our appreciation. People are needed to help with the chalk October 4 in the evening. Please bring chalk if you have it.
- 

Meeting Adjourned.

**Next meeting: October 11, 2022 at 6:30pm in person in the library.**